

**Grace A. Dow Memorial Library
Library Board Minutes
Wednesday, April 15, 2015, 7 p.m.
City Hall Council Chambers**

I. Roll Call

Burhans called the meeting to order at 7:00 p.m.

PRESENT: Melissa Barnard, Michael Burhans, Lucille Cronin, Sarah Galt, Steven Markey, Laura Peterson, Debbie Hayes, Maxine Brink

ALSO PRESENT: Ron Beacom, Manager of MCTV and Library Communications; Roberta VanHolstyn, Technical Secretary; Marty Wazbinski, Mayor Pro Tem

II. Acceptance of March 18, 2015 Meeting Minutes

Motion made by Cronin to accept minutes as submitted, seconded by Galt. Motion approved.

III. Additions or Changes to the Agenda

None

IV. Public Comments

None

V. Director's Report

The Library is partnering with Early Literacy Head Start for its annual end of the year program on April 23rd. The Youth Services staff will provide tours and activities for families after the Head Start program in the Auditorium. Parents who have turned in library card applications beforehand will receive their cards and may check out books that day. This is a great opportunity to introduce Head Start parents to library resources for their children

The Friends of the Library annual meeting is May 4th at 6:00 pm. The Friends of the Library have generously supported programs and services over this past year at approximately \$40,000. Barnard encouraged the Board to attend the Friends annual meeting or send a letter of appreciation. Burhans volunteered to attend the meeting.

The op-ed article written by Ron Beacom, recognizing retiring Midland Daily News Managing Editor Ralph E. Wirtz for his contributions to MCTV and the Midland community, was distributed. Beacom noted that he is the person who has helped with the Library op-ed pieces. In response to Cronin's inquiry, Beacom believes the same level of cooperation will be received by his successor.

A "State of America's Library Report" from the American Library Association was distributed to Board members. Members were encouraged to read the report and bring comments to the next Board meeting.

The annual National Library Week Tea was held today (Wednesday, April 15th) on the Library Mezzanine. The speaker presented an interesting program on the book and the movie, "Gone with the Wind." Thank you to Board members Hayes and Burhans who volunteered at the tea.

Barnard showed photos of the Battle of the Books for adults program that was held on Saturday evening, April 11th. Eight teams participated with two registered teams not attending. Reference staff members Ron Suszek, Jennifer Foster, and Julia Rigsby planned and organized the Battle. Two rounds of 15 questions narrowed the field down to the two finalists. The "Chick Lits" were the winning team and the runner-up team was the "Radium Girls." Both teams received trophies. Response to the program was very positive and staff will consider offering it again next year. Peterson reported that she spoke to a Battle team member who had a great time and thought that the staff provided a good book selection.

VI. Patron Comments and Suggestions

UNSIGNED COMMENTS:

I love this library! Thank you!

VII. Library Board Appointments

Galt and Hayes were reappointed by City Council to three-year terms.

VIII. Nominations Committee for 2015-2016 Board Officers

Galt volunteered to serve as the Nominations Committee.

IX. Library Board Annual Report Committee

Hayes, Peterson, and Cronin volunteered to serve on this committee. A draft of the report will be presented to the Board at the August meeting.

X. City of Midland 2015-2016 Budget

The City Manager presented the city budget to City Council on April 13th. A budget work session will be held on April 20th. Budget details will be presented and Council will have the opportunity to ask questions. At the regular council meeting on April 27th, there will be a public hearing on the budget and the public is invited to make comments or ask questions. A charter-mandated public meeting will be held May 11th and the charter-mandated date for the budget to be adopted is May 18th.

This year, the city budget book includes graphic illustrations with budget amounts for city departments and highlights from each department. The Library budget distributed to Board members shows the proposed budget for 2015/2016 and the budget projected two years out. The budget figures for this year are estimated since the fiscal year ends in July. The 2015/2016 proposed budget has remained flat. The five year operating history graphic showed a large increase in 2013/2014 that is due to The Herbert H. and Grace A. Dow Foundation grant. Markey questioned whether the supplies expenditure includes books. Books and materials are included in that category. Other services and charges would include items like utilities, insurances, and building

maintenance. Cronin inquired whether amounts can be changed within expenditures. Transfers from accounts can be made.

XI. Mideastern Michigan Library Cooperative Report

Cronin reported that there has been no recent meeting of the Cooperative Board. She invited Board members to attend the MMLC dinner meeting to be held May 14th. It is an opportunity to interact with Cooperative member libraries and to hear the report on the State of the Cooperative. There is no charge for Library Board members to attend this dinner meeting. Carpooling can be arranged.

Cronin informed the Board that due to health reasons she will not be attending the National Library Legislature Day in Washington DC scheduled in May.

XII. Strategic Plan

No report. The action plans for 2014/2015 are being reviewed for continuation in the 2015/2016 along with new action plans for the coming year. These will be presented at a future meeting. Library Board goals/action plans will be discussed at the August meeting.

XIII. Announcements

The Give Local Midland online fundraising initiative will be May 5th from midnight to 11:59 pm. Donations are accepted for organizations that have endowment funds at the Midland Area Community Foundation. The Library has not set a fundraising target amount for the Public Library Development Endowment Fund but the Community Foundation has set an overall fundraising goal of \$300,000. Information is available on the Midland Area Community Foundation website.

XIV. Adjournment

Brinks moved to adjourn. Peterson seconded. Motion carried. Meeting adjourned at 7:28 p.m. The next meeting of the Library Board is May 20, 2015.